

## Customer Portal Company Admin Management Form

Please complete the form, sign it and stamp the company chop and email the form to [ntthk.cs@global.ntt](mailto:ntthk.cs@global.ntt). If you have any inquiry, please contact Customer Support Hotline: (852) 3793 0222.

### <A> Customer Portal Company Admin Registration (All fields must be filled in)

Full Company Name^	
Date (DD-MM-YY)	

Company Admin 1	<input type="checkbox"/> Add	<input type="checkbox"/> Delete	
First Name on HKID / Passport*		Last Name on HKID / Passport*	Mr./Ms./Mrs.
Contact No.		Email Address	
Login ID**			

Company Admin 2	<input type="checkbox"/> Add	<input type="checkbox"/> Delete	
First Name on HKID / Passport*		Last Name on HKID / Passport*	Mr./Ms./Mrs.
Contact No.		Email Address	
Login ID**			

#### Note:

^Please provide full company name as same as stated on service order.

\*Please provide full first name and last name as same as HKID/Passport.

\*\*This Login ID is required for login customer portal to manage company's account.

*NTT Com Asia Limited and HKNet Limited (collectively, "we", "us" or "our") take your privacy seriously.*

*Please tick the relevant boxes below:-*

*You agree and consent to us collecting, using and disclosing your personal information as outlined in our Privacy Policy at <https://hello.global.ntt/en-us/legal/privacy-statement>. You understand that you can withdraw your consent or ask for correction of your personal data at any time by contacting us at [ntthk.cs@global.ntt](mailto:ntthk.cs@global.ntt). However, if you withdraw your consent, we may no longer be able to provide our services or products to you.*

*You confirm that you have explained the above provisions to the above mentioned individual(s) and that the individual(s) named in this form has read and understood these provisions and consent to our collection, use and disclosure of his/her personal information.*

Date (DD-MM-YY)		Signature & Company Chop	
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